120 White Bridge Rd.
Nashville, TN 37209

Daily Operator Forklift Check list

Operators Name:_____ Date: _____

Hour Meter Reading: _____

Attention Operator

One assigned operator must fill out this daily check sheet at the beginning of each shift. Notify your supervisor of any problems

	Sun		Mon		Tues		Wed		Thurs		Fri		Sat	
	Ok	Nm	Ok	Nm	Ok	Nm	Ok	Nm	Ok	Nm	Ok	Nm	Ok	Nm
Forks: Bent, worn fork stops, Fork lock OK														
Load Back Rest: Bent, Cracked, loose, missing?														
Tires and Wheels: wear, damage, log nuts tight?														
Engine Oil: Level, dirty any leaks?														
Fuel: Level, dirty any leaks?														
Battery Connectors: Cracked, loose, cables, charging, electrolyte level														
Covers/Sheet Metal: Damaged Missing														
Overhead Guard: Bent, cracked, loose, missing?														
Warning Decals/ Operators Manual: Missing, Not readable														
Seat Belt: damage, mounting, operation, oily, dirty														
Gauges/Instruments: damage, operational?														
Horn: working**?**														
Parking Brake: working properly?														
Mast: Lifting smoothly, wear on chains, wear or damage to mast?														
Engine: Runs noisy, any leaks?														
Steering: loose/binding, any leaks, operation?														
Backup Alarm: working?														