



**Nashville State**  
**Community College**  
**Office of Student Life**

**Inter-Campus Transit**

🍏 Receive by Secretary II / Student Life Representative, S-103

🍏 S.G.A. President:

\_\_\_\_\_

(Comments)

🍏 Director of Special Projects and Student Life:

\_\_\_\_\_

(Comments)

🍏 Dean of Student Services:

\_\_\_\_\_

(Comments)



**Nashville State  
Community College  
Office of Student Life**

**Application for Registration of New Student Organization**

Name of Organization \_\_\_\_\_ Date: \_\_\_\_\_

Purpose: \_\_\_\_\_

Faculty/Staff Advisor(s): \_\_\_\_\_

Proposed Activities: \_\_\_\_\_  
\_\_\_\_\_

Membership/Organization Rules (Please attach additional sheet if needed):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Officers (Terms and Methods of selection):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**We the \_\_\_\_\_ hereby certify by our signatures that  
the**

(Organization Name)

**above information is accurate and hereby agree to comply with all Tennessee  
Board of**

**Regents and Nashville State Community College policies that govern student  
organizations.**

**a copy of these policies has been provided to us.**

Faculty/Staff Advisor (s) Signature(s):  
\_\_\_\_\_

Extension: \_\_\_\_\_

Date: \_\_\_\_\_

**Special Note:** If the proposed organization will be an affiliate of a national organization, a copy of the national organization's constitution must be submitted with the registration form.

**In order for this document to be validated, all signatures below are required.**

\_\_\_\_\_  
Received by Secretary II / Student Life Representative      Date

\_\_\_\_\_  
S.G.A. President      Date

\_\_\_\_\_  
Director of Special Projects and Student Life      Date

\_\_\_\_\_  
Dean of Student Services      Date

Copies will be forwarded to the appropriate offices: Office of Student Life, S-103, Office of the S.G.A. (S-103-A), Office of Special Projects and Student Life, S-115, and Dean of Student Services Office, S-202.

**Registration of a New Student Organization:**

The registration document will follow these steps as indicated below:

1. Document will be submitted to the Secretary II/Student Life Representative (S-103).
2. This document will be forward to the Student Government Association for review.
3. Recommendation (s) from the S.G.A. will be submitted to the Director of Special Projects and Student Life.
4. The Director will submit the registration to the Dean of Student Services for final approval.

Note: After all approval signatures are obtained the registration will be forwarded to the Advisor. This organization will have all the rights as other organizations on the campus. Registrations of all student organizations will be maintained in the following