

Student Disability Services

Nashville State Community College

Our Mission

Nashville State Community College is committed to offering a quality academic program to all qualified students, including those with disabilities, while strictly maintaining the academic integrity of the institution.

Our Program

Student Disability Services assists students who have documented physical, emotional, or learning disabilities. The Student Disability Services staff provides advising, advocacy, and assistance to ensure that all students have equal access to a quality education. Students will be assisted with Academic adjustments and modifications to ensure that the requirements do not discriminate on the basis of a disability. Academic requirements that are essential to the program of instruction or directly related to licensing will not be considered as discriminatory.

Helping Students with Disabilities



Physical Disabilities

Any physiological disorder or condition, cosmetic disfigurement, or anatomical loss affecting one or more of the following body systems: neurological; musculoskeletal; special sense organs; respiratory, including speech organs; cardiovascular; reproductive, digestive; genito-urinary; hemic and lymphatic; skin, and endocrine; which substantially limits one or more major life activities.

Learning Disabilities

A general term referring to a group of disorders includes significant difficulties in the acquisition and use of listening, speaking, reading, writing, reasoning, or mathematical abilities. While learning disabilities may occur concomitantly with other handicapping conditions, they are not the result of those conditions.

Emotional Disabilities

Any emotional/behavioral disorder presently recognized and defined in the current Diagnostic and Statistical Manual.

Reach For The Stars



Accommodations and/or Academic Adjustments

Modifications may include:

- Up-front Seating
- Use of Calculator
- Textbooks on Tape
- Use of Scribe
- Taped Lectures
- Large Print
- Extended Time on Tests
- Individualized Testing
- Adaptive Technology
- Computer Spell Check/Grammar Check



Possible Additional Resources

The Office of Student Disability Services is responsible for arranging appropriate auxiliary aids when requested by qualified, registered students with advanced notice.

- Adaptive Keyboards
- Jaws Software
- ZoomText Software
- FM Listening Devices
- Tape Recorders
- Scanner
- Speech Recognition Software
- TDD
- AlphaSmart
- Academic Advisors
- Interpreters
- Kurzweil 3000
- Reading Pens





Documentation Guidelines

The Office of Student Disability Services is responsible for verifying the eligibility of students requesting accommodation on the basis of disability. A student who plans on requesting accommodations must first disclose his/her disability to this office by submitting the appropriate documentation.

The following guideline checklist (based on Educational Testing Service guidelines) is provided to assist the student in obtaining documentation that legitimizes the request for accommodations.

___ Qualified impartial professional with experience and expertise in the area for which accommodations are being requested; not a family member.

___ Letterhead (name, area of specialization, employment, address, and phone)

___ Dates of initial testing/diagnosis and current evaluation (the age of acceptable documentation is usually three years; however, "there is flexibility in accepting documentation that is more than three years old in certain circumstances.")

___ A clear diagnostic statement of the disability/illness and degree of severity.

___ Description of current residual symptoms and the impact the disability has on the student's functioning in a postsecondary environment (disability must substantially limit a major life activity, e.g. learning, or significantly restrict the condition, manner or duration under which a major life activity is performed)

___ Statement of positive/negative effect of medication on the student's functioning in the post-secondary environment.

___ Recommended accommodations in the post-secondary setting with rationale.

___ For LD/ADHD only: Neuropsychological or psycho educational assessment results which meet diagnostic criteria for specific learning disability, including evaluation instruments/procedures



Steps to Success

1. Complete the application process. Send the application, high school and/or college transcripts, GED, ACT scores, and immunization records to the Admissions Office.
2. Contact the Office of Student Disability Services in S-114 (353-3721). Do this as soon as possible, to set up an interview to register with our office. You will need to provide them with documentation of your disability.
3. Attend the New-Student Orientation, which is given each semester for new students.
4. Schedule another appointment with appropriate representative from the Office of Student Disability Services to prepare your schedule and pre-register for classes.
5. If, appropriate, communicate with your Vocational Rehabilitation counselor regarding tuition payment.
6. During the first two weeks of classes, schedule a time with the appropriate representative from the Office of Student Disability Services to fill out your Accommodation form for communication with the faculty.
7. Disclose to your instructors and get their signatures on the Accommodation form.
8. Continue communicating with the Office of Student Disability Services.



For More Information

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or
Visit our web page at
[http://www.nsc.edu/sds/
index.html](http://www.nsc.edu/sds/index.html)

